

## **APPENDIX A**

### **CRITERIA FOR ENTRY AND CONTINUED MEMBERSHIP**

Clubs wishing to apply for entry into the league must play in a Saturday adult league and their grounds shall be situated within the County of Essex or adjoining County border areas

A club shall be properly constituted, with a committee elected by the members at an A.G.M.

Regular committee meetings shall be held and minuted

Records shall be kept of the club's finances, duly audited and accepted by the members at an A.G.M.

The minute book and accounts shall be made readily available upon request by the League.

In order to allow time for inspections to be carried out applications for entry must be received on or before March 31st in each year

### **DISCIPLINE RECORD**

Clubs applying shall have a satisfactory record and shall if required supply details of any disciplinary action against itself, officials and players proven during the last 2 competitive seasons.

### **THE TEAM**

Clubs shall enter their more senior team into the senior section of the competition

The first team of a club seeking entry from a junior league must finish the season in either 1st, 2nd or 3rd place of the top division of the league they are leaving

Teams joining the league having been relegated from either level 5 or 6 of The National League System shall be placed in the Premier Division.

Teams joining from level 7 of The National League System or junior leagues shall be placed in a division at the discretion of the management committee

Member clubs ONLY may enter a second team in the Reserve Section of the competition and will be placed in a division at the discretion of the Management Committee

Reserve Teams of Senior clubs (Step 6 or above) are allowed to enter the Competition and may be placed in the Senior Section of the league at the discretion of the Management Committees.

Whilst not mandatory, clubs shall be encouraged to enter a second team in the reserve section of the competition

### **FACILITIES**

The Ground shall ideally be available for the season for the period from the beginning of September until the second week of May

Preferably a Clubhouse with bar facilities should be provided

A telephone, either mobile or land line, shall be available on the ground

Free Car parking facilities shall be made available close to the ground

The size of the playing area shall be no less than 96 metres in length and 62 metres in breadth (105 yards in length and 68 yards in breadth), and consist of a good playing surface.

The playing area shall be a reasonable distance from the changing rooms and have a physical barrier around all four sides, behind which all spectators must stand.

As a minimum requirement the physical barrier may be a boundary rope, which shall be no less than 1.22 metres (4 feet) from the edge of the playing area and at a height to prevent encroachment. The playing pitch shall be completely isolated and free from the encroachment of spectators, substitutes and club Officials

The rope must be supported by a minimum of 7 stakes along each side of the playing area and 4 stakes at each end of the playing area.

If such an area is provided, only one person at a time shall be allowed within the Technical Area to convey tactical instructions in accordance with the Laws of The Game,

### **CHANGING ROOMS**

There shall be separate changing rooms for each team, having a minimum floor area of 9.29 square metres (100 square feet) excluding shower and toilet facilities.

Separate provision shall be provided for the match officials which shall preferably have an integral shower and toilet facilities, and a minimum floor area of 4.55 square metres (49 square feet), excluding the shower area.

Access shall be without going through team changing rooms or clubhouse area open to non-playing members.

All changing room areas must independently locked on match days.

All changing room areas must be maintained to a high level of cleanliness on match days.

### **SHOWER FACILITIES**

Hot and Cold Washing Facilities must be provided

Adequate shower facilities shall be provided.

Where these are separate there shall be a minimum of 4 showerheads per team.

There must be a minimum of 8 showerheads where shower facilities are shared

### **TOILET FACILITIES**

Where toilet facilities are separate, a minimum of 1 WC shall be provided in each changing room.

Where toilet facilities are shared, there must not be less than a total of 3 WCs/Urinals, of which at least 1 must be a WC.

Where the toilet facilities are also shared by the match officials, there must not be less than a total of 4 WCs/Urinals, of which at least 1 must be a WC.

Where toilet facilities are shared, access must be such that neither team or match officials have to enter the others used changing room to gain access to the toilets.

### **GENERAL**

Clubs who do not have approved facilities available for Saturday football until the first Saturday in October or later, or whose facilities are only available for football up to the third week of April or earlier, shall not be allowed to enter their reserve team in the Competition.

To avoid fixture congestion, clubs with dual County affiliations shall be allowed to enter their PARENT County Cup Competition only

Clubs playing Senior and Reserve matches on their own pitch on the same day, the Senior team shall play their match first.

Clubs should make every effort to produce a match day programme particularly clubs within the Premier Division

Clubs must ensure that the Code of Conduct as detailed in Appendix B is adhered to

Clubs should at all times be looking to improve their all round facilities.